

THE DE SMET SCHOOL DISTRICT #38-2
BOARD OF EDUCATION
MINUTES

The School Board of the De Smet School District #38-2 of Kingsbury County, SD convened pursuant to due notice at 5:30 PM on June 8th, 2020 in the high school library. Those attending were Pres. Shane Roth, Vice-Pres. Norm Koehlmoos, Donita Garry, Jared Tolzin and Barb Asleson by Zoom conference call. Administrators present were Supt. Abi Van Regenmorter, Principal Andy Armstead and Bus. Mgr. Susan Purintun. Visitors were Donna Palmlund representing *Kingsbury Journal*. Horizon representative RN Darcie Lee and George Cavanaugh.

PUBLIC PARTICIPATION: None

AGENDA: On motion by N. Koehlmoos, seconded by J. Tolzin to approve the presented agenda for the regular meeting of June 8th, 2020. On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

DELEGATIONS: None

CONFLICT OF INTEREST DISCLOSURE: There were no conflicts of interest disclosures.

CONSENT AGENDA: On motion by J.Tolzin, seconded by N. Koehlmoos and unanimously carried to approve the consent agenda including the minutes from the regular meeting of May 11th, 2020; the following financial report for the period of May 1st, 2020 through May 31st, 2020, the bills presented for payment; and approval of the following contracts: MS/HS Principal Andrew Armstead, Student teacher assignments – Whitney Reider (2nd grade) Jenna Barnhart (4th grade and SPED); Approval of Wes Clubb – Co-Head Football Coach, Vicki Dylla - Head Volleyball Coach, Cory Haugen – Cross Country Coach, Dan Wilkinson – Co-Head Football Coach On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

GENERAL FUND: Revenue – Ad Val Tax 480,448.83, Pr.Yr. Taxes 30.77, Pen&Int 2.31
Interest 196.58, County Apport. 1088.30, State Aid 64,660.00,

Disbursements – 40,244.92, May Payroll 200,674.81

TOTAL GENERAL FUND CASH BALANCE -990,520.93

CAPITAL OUTLAY FUND: Revenue – Ad Val Tax 477,407.12,

Disbursements – 5079.02

TOTAL CAPITAL OUTLAY FUND CASH BALANCE – 1,578,374.84

SPECIAL EDUCATION FUND: Revenue – Ad Val Tax -184,990.13, Pr.Yr Tax 4.65;
Other 150.00

Disbursements – 7339.07, May Payroll 57,415.93

TOTAL SPECIAL EDUCATION FUND CASH BALANCE – 437,104.43

FOOD SERVICE – Revenue – Sales to Pupils 498.25, Other Sales 253.61, Federal Reimbursement 3838.58

Disbursements – 6769.41, May Payroll 20,201.71

TOTAL FOOD SERVICE FUND CASH BALANCE – -44,049.77

ENTERPRISE FUND: Revenue - none

Disbursements - None

TOTAL ENTERPRISE FUND CASH BALANCE - 3942.63

TRUST AND AGENCY - Revenue -71,612.53

Disbursements - 42,235.20

TOTAL TRUST AND AGENCY FUND CASH BALANCE - \$162,059.50

Bill Listing for approval for June:

General Fund: Advanced Fund A. Armstead, HS Tech Supp 302.40; C. Siver, Lawn care supplies 282.20; A. Armstead, Tech Supp 149.09; J. Poppen Reimb Title Supp 50.03; A. Lindstrom, Reimb guid supp 434.51; Sanford Health Plan, H.S.A. part fee 16.00; T. Holland, reimb MS supp 63.00 Total Adv. Fd. \$1297.23; Appera, service \$304.57; Automatic Building Supplies, alarm monitoring 480.00; Avid Hawk LLC, website mgr. 47.93; City of De Smet, Trans Utilities 36.44; City of De Smet Oper and Maint Utilities 162.44; Colonial Research COVID supplies 259.55; Culligan, Utilities 135.00; EMC Ins. Co, Property and liability Insurance 37,112.00; Fusion, communications 481.03; Great American Media, AD Periodical 49.95; Kingsbury Electric, Communications 54.44; Kingsbury Journal, communications 245.10; MFAC, LLC track supplies 171.95; Midstate Agronomy, Ath.Fd/Grounds chemical 773.10; NESC, Gen Services 37.63; NESC, Read.Recovery services 352.16; NW Public Serv, Trans Utilities 24.35, Oper and Maint Utilities 566.09; Office Peeps, Copier Maint 369.99; Otter-Tail Power, Ath.Fd. Utilities 192.17; Transportation Utilities 31.54, Oper and Maint Utilities 3249.39; Pfitzer Pest Control, Service 94.00; Rich's Gas n Service, fuel 69.97; Smith's Lumber, cust supp 210.71; Trustworthy Hardware, Cust supp 303.57; United Lab Cust COVID Supp 763.16; Total General Fund \$47,876.46

Capital Outlay Fund: Adv.Fd. A. Wilkinson, Coll Text 100.43; A. Flood, Coll Text \$220.41; A.Gruenhagen, Coll Text 195.51; T. Albrecht, Reimb COVID Tech 283.67 Total Adv. Fund 800.02; Eternal Security Products, Security improvements 4352.98; G&R Controls Inc., HVAC project 12,841.00 Total Capital Outlay Fund \$17,994.00

Special Education Fund: Adv.Fd. R. Gigov, Sped Supp Reimb 15.96; McCrossan Boys Ranch, Out of Dist Tuition 1335.51; NESC, Early Childhood Serv 396.18; Trans/Tech 29.92; Psych Services 632.56; Speech Services 1215.03, Phys Therapy 346.05, Occup Therapy 532.21 Total NESC 3151.95; Total Special Education 4503.42

Food Service Fund: R.Amundson, refund 7.15; B.Brown, refund 10.35; CASH-WA of Fargo, Food 1002.00; Dean Foods, Food 450.83; K. Dedeyne, refund 54.55; C.Hojer, refund 32.85; A.Lesch, Refund 65.25; J. Martens, refund 1.00; Maynards Food, food 2.33; J.Muser, reimb supp 112.75; P.Spader, refund 1.95; US Foods, Food 1816.04; J. Vincent, refunds 74.20 Total Food Service 3631.25

Total 74,005.13

NESC BUSINESS REPORT: NESC board representative Norm Koehlmoos noted that it was business as usual. There were few absent board members and the Zoom conference call was easier for those that were not able to be present in person. The board reviewed the budget for FY21.

EDUCATION ENHANCEMENT FOUNDATION: No business.

LEGISLATIVE REPORT: Pres. Roth reported that at this time Gov. Noem has delayed asking for a special session in June. The possibility of a session in September has been discussed pending the next quarterly revenue reports to deal with budget shortfalls.

BUILDINGS/FACILITIES COMMITTEE: The committee met prior to the regular meeting and will discuss in further detail during agenda item #13.

PRINCIPAL'S REPORTS: Princ. Armstead updated the board that as of now, Driver's Education will start on Monday. There are currently 14 students signed up. The students will be socially distanced in a large classroom area or possibly the gym, depending on the final enrollment number. COVID precautions will be adhered to along with screenings every day. Board member Asleson questioned if families had been notified? Princ. Armstead said that they had been waiting for the instructor's letter, which had not been received.

The board also heard that digital signage is being installed in the entry way of the MS/HS and the Armory Gym. The signage will display messages, memos, advertising and also give activity participants the ability to watch live stream in the entry ways.

Students will also be able to look forward to working with the "Maker Space" program again. Mr. Pitts and Princ. Armstead are going to use the supplies and program started by Tricia Holland a few years back. A designated area next to Mr. Pitt's classroom will be where the students will be allowed to work on projects when they are caught on academics and earn time for independent STEM learning.

Supt. Abi reported that she and Princ. Armstead have been working on in-service topics for the next year for new professional development for staff.

The board also heard that the pre-school enrollment is estimated between 14-16 students, which is right on the line as to whether there will be one or two sections.

STUDENT HEALTH SERVICES OVERVIEW: Darcie Lee, RN of Horizon Health Care gave an excellent update on the school nurse program for the 2019-2020 year. This is Ms. Lee's second year as the District's school nurse. She reviewed the health/dental screenings, education programs give, immunization tracking and the FRIENDS program. The overview included the 2019 goals that were met before COVID19 shut down the school year. Highlights were the Epinephrine was stocked with staff being educated on the use for students with allergies and having action plans in place. The nurse booth at orientation was a huge success with Ms. Lee being able to have parents sign consent forms and do immunization checks. There were also anxiety screens with the FRIENDS resilience program being implemented in the 5th and 7th grade. This program requires 20 hours of certification and was funded through the Wellness Coalition. Both Mrs. Lee and Mrs. Lindstrom completed the certification. There were great strides met there, until the program was ended abruptly. Mrs. Lee would like to see those students who were involved be able to finish when school resumes. She also noted the change of athletic physicals no longer being offered onsite at the school with athletes being required to do annual physicals at a health clinic.

The school nurse program offers the school the following benefits: Participation in District's open house for the beginning of school year; EpiPen training; Hearing Screens, Flu Shots; Lions Eye Bank Vision Screening, Puberty Talk, Dental Screens, BMI Screens; Friends Program, Kindergarten Roundup and CPR/AED-Stop the Bleed Training (Not completed due to COVID)

Mrs. Lee was pleased with the increase with students participating in the influenza immunization program. She thanked the staff for what can be a few hours of high anxiety and interruptions to the daily schedule.

At the end of Mrs. Lee's presentation, she reviewed with the Board to be prepared for further school interruptions due to COVID19. She suggested to follow Federal and State guidelines, prepare for staff and students to be quarantined and to have an emergency COVID sick leave plan. Expect another Covid wave in the middle of influenza season. There is much that is unknown, but there is a high potential of getting both viruses at the same time if COVID is spiking in the community. She stressed that Horizon is always available to help with questions and recommendations and they appreciate the opportunity to help and serve the students of De Smet School District. Supt. Abi praised Nurse Darcie for doing a fantastic job and patiently working with students and staff.

WAIVER APPLICATION FOR HS CREDIT: On motion by D. Garry seconded by B. Asleson to approve waiver application for 8th grade students to enroll in Health Class for HS credit. This was the second reading of the policy. On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

SHARED TEACHING PLAN WITH LAKE PRESTON: On motion by J. Tolzin, seconded by N. Koehlmoos to approve the proposed shared teaching plan with Lake Preston for Band and Choir. Supt. Abi praised the Lake Preston administration and two instructors, Lynne Brown and Kayla Vockrodt, for making this possible. On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

DOE INTENT TO INSTRUCT PLAN: On motion by D. Garry, seconded by N. Koehlmoos to approve the SD Dept of Education's Intent of instruct plan. This plan is required by DOE to ensure that Districts did offer flexible learning and fulfilled hour requirements. On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

EVENTS CENTER CONTRACT WITH CITY: On motion by J. Tolzin, seconded by B. Asleson to approve the Event Center Rental contract with the City of De Smet for \$12,750. The board also reviewed the Plat of the "De Smet Events Addition" with approval at a later date. Supt. Abi and Bd. Member Tolzin noted that they are tracking water issues and gallons used. Mr. Tolzin noted that they are considering putting in the booster pump that was purchased a few years back from Mack Landscaping. The Event Center Contract is available in the business office. On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

BUILDINGS/FACILITIES ITEMS: Board members heard that Travis Sichmeller will receive further quotes for the boiler removal as the first one he received was higher

then he thought necessary. The buildings and grounds committee also visited with Co-Op Architecture as to quotes received for an assessment of the LIW for necessary improvements concerning HVAC and plumbing issues. Travis Sichmeller will be down this week to go through the building to do a review before the District enters into an agreement. Pres. Roth thanked board members Norm Koehlmoos and Jared Tolzin for their additional work and research in serving on this committee.

SUMMER CONTACT/ATHLETIC PROGRAMMING/ FALL PREPARATION DURING THE COVID VIRUS EPIDEMIC: Supt. Abi noted that since sending out the board packets and agenda the previous Thursday, several events had occurred. The gyms had been opened up for athletic workouts the previous Monday under the SDHSAA guidelines of a three-phase program. All athletes are screened as they enter the gym with reports filled out before allowing them to work out. On Friday, Supt. Abi had been notified that a student who had been present in the building was diagnosed with COVID19. Staff had followed all protocol in screenings, however no symptoms or fever were present at the time. AD McCune had let Mrs. Abi know that after visiting with the coaches, they felt that since a few of the athletes had been in the vicinity of the student, it would be best to suspend all activities for the rest of the week. George Cavanaugh commended the District for handling of the situation and realized that there were many different opinions from expert sources that were offered as to how to address the possible exposure of students and staff.

The board discussed the reopening of the school in August and what things will look like. The SD Dept. of Education will be releasing guidelines in the near future to help, but ultimately, decisions will need to be made locally as to what is happening in their communities. It was evident to the administration and staff that distance learning is not for all students and there is concern of students falling behind. The board, parents and community will need to be included in the drawing up of guidelines and expectations. One of the suggestions made by School Administrators Association is to form a committee of different individuals to develop the guidelines. Barb Asleson and Pres. Roth volunteered to serve as board members. Other suggestions of appointees were school staff, health care individuals, parents, and city administration. The board will be discussing the guidelines and making final decisions during the July meeting.

JULY SCHOOL BOARD ANNUAL MEETING DATE: On motion by B. Asleson, seconded by J. Tolzin to change the annual July board meeting from the second Monday to Friday, July 10th and hold the annual Budget Hearing on Monday July 20th. On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

SPECIAL MEETING FOR END OF FISCAL YEAR BUSINESS: On motion by D. Garry, seconded by N. Koehlmoos to set June 29th, 2020, 7:45 AM for a special meeting to conduct end of fiscal year business. On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

EXECUTIVE SESSION: On motion by D. Garry, seconded by N. Koehlmoos to go into executive session at 6:47 on personnel matters pursuant to SDL 1-25-2 (1). On

roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

Regular session resumed at 6:58 PM.

ADJOURNMENT: There being no further business at this time, on motion by D. Garry, seconded by B. Asleson to adjourn. (6:59 PM) On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye" - All voting "aye", motion carried.

ATTEST: Shane Roth, President
Susan Purintun, Business Manager

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